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MEMORANDUM FOR : The Comptroller

SUBJECT : Personnel Increases for the Office of Special Activities

1. This memorandum is in response to your request for further justification of the additional personnel which we feel are necessary during Fiscal Year 1963 for the Office of Special Activities.

2. The largest single increase would be in the Headquarters Operations Division. The total number requested for this Division (which includes the Intelligence Branch and the Control Center) is [REDACTED]. This figure includes a variety of skills such as typists, stenographers, illustrators, aircraft mechanics (for locally based Project support aircraft), flight planners, and operations officers with the heaviest requirement being the last two categories. There has been an increase of only two positions in the Operations Division since the original manning authorization was established for Project AQUATONE which Project dealt solely with what is now the IDEALIST program. Since the establishment of this original authorization, the activities and responsibilities of the Operations Division have been increased tremendously. We have been able to run the IDEALIST, CORONA, and OXCART programs with this limited manning simply by requiring the personnel to work for periods of 14 to 16 hours a day, or more. Since 1 June 1962, the Control Center has been operated on a 24-hour basis for approximately 70% of the time and there is no indication that the rate of activity is going to decrease. This has been done with a staffing authorization meant to meet, at most, a 12-hour day requirement, and then only for limited periods.

3. The increase we are requesting for the Operations Division is intended not only to correct the situation described above but also to afford the manning necessary to deal with the increasing number of urgent requirements which are being stimulated by the OXCART program as it nears the operational readiness date. Our present authorization does not provide the Agency with a capability to plan, direct, and control all operational missions

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Control System

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from Headquarters as is called for in the current concept of operations.

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4. We have requested [REDACTED] additional positions for our Headquarters Signal Center. This Center is currently manned with the same number of people as were authorized in the Fall of 1960 after the overseas IDEALIST Detachments were disbanded and consolidated into the one IDEALIST Detachment in California. Since that time, we have established an IDEALIST unit at an overseas location; we have more than doubled the size and activities of the OXCART unit in the field; and we have established direct communication facilities with some twenty-five contractor companies scattered throughout the United States. The requirements for additional communications people is prompted not only by an increase in cable traffic but, in addition, by a requirement for our Headquarters Signal Center people to be frequently absent on TDY for the purpose of instructing and monitoring contractor company personnel in Agency communications procedures.

5. A third significant part of the total increase we have requested is for the purpose of expanding the size of the present Development Division within OSA. This action is the direct result of a desire on the part of the Deputy Director (Research) to maintain a complete in-house development capability within OSA which will provide necessary guidance and planning for constant improvement of current programs and studies dealing with follow-on programs. In addition to doubling the size of our present Development Division, an entirely new Division is being created for the purpose of affording us an accurate and current counter-measures program. This new Division bears the title, Engineering and Analysis Division.

6. A fourth category of positions which constitute a significant part of the total request can best be described as those positions which deal with general support functions such as finance, security, contracting, records management, registry, etc. Many of these requirements can be attributed to additional workload which has resulted from the Agency's direct or indirect support of certain NRO requirements. This is particularly true in the contracting, security and finance fields. Otherwise, these support requirements have resulted from a general stepped-up pace in the day-to-day operations of OSA.

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25X1A1a 7. The foregoing covers, in general terms, the Headquarters portion ( [REDACTED] positions) of the total increase of [REDACTED] 25X1A1a which we are requesting. Following is a breakdown, by organizational unit, for U. S. Field increases.

25X1A6a [REDACTED] 25X1A1a  
25X1A1a The request here is for [REDACTED] POL Specialists and [REDACTED] Communications Security Officer. The cognizant officials at this location very candidly admit that the fueling requirements and equipment are more extensive and specialized than they anticipated when they last projected their manning requirements. In short, they freely admit that they estimated incorrectly the need for POL personnel. The requirement for a Communications Security Officer appears to be accepted by all on the basis of the high degree of sensitivity of the Project, the extensive use of cryptographic communication which is required for this operation and the wide variety of sophisticated communications equipment which is utilized at this location.

25X1A6a [REDACTED]  
25X1A1a The requirement for this Detachment is for a total of [REDACTED] people. Included in this number are [REDACTED] 25X1A1a  
25X1A1a personal equipment specialists, a [REDACTED], [REDACTED] 25X1A1a  
cryptographers, and [REDACTED] clerk typists. This Detachment 25X1A1a  
has been far more active and has participated in staging operations with much greater frequency than was anticipated when the staffing authorization was fixed two years ago. The increases requested at this time are those which appear absolutely necessary in order that the unit can successfully accomplish its objectives.

Supply Depot

Our estimate of additional personnel needs here has recently been reduced from [REDACTED]. This 25X1A1a  
revision is the result of a decision on the part of the USAF to continue to furnish [REDACTED] spaces and people 25X1A1a  
at the Depot. We had previously been advised that these spaces would be withdrawn by the Air Force. The present staffing authorization for this location is the same today as it was when the Depot supported the IDEALIST program. It has been evident for some time, however,

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that support of the OMCART program is going to create far greater demands upon the Depot than did IDEALIST. This additional workload, which has not yet reached its peak, is quite obvious when a comparison of the two programs is made in terms of line items stocked, tonnage handled, and requisitions processed.

Field Support Complement

This title represents a variety of locations within the United States where we have personnel assigned but where no OSA station or detachment exists to which they can be attached. The bulk of these positions at present are occupied by communications and security personnel who are assigned to contractor plants. We are asking for [REDACTED] new positions which will accommodate additional communications and security personnel and which will provide heretofore unneeded spaces for contracting and operations officers. The personnel in the Field Support Complement support all OSA projects and they range from communicators at USAF Weather Central to Operations Officers at West Coast CORONA facilities. In some cases the respective contractors have asked for the assignment of staff employees in order to insure proper compliance with our security, communications and contracting procedures and in other cases the initiative for the assignment of such personnel has come from us.

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8. Our request for additional overseas spaces totals [REDACTED]. This would be an additional cryptographer at the overseas IDEALIST location who, it is felt, is necessary to provide that location adequate communication coverage during operational periods.

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JACK C. LEDFORD  
COLONEL, USAF  
Assistant Director  
(Special Activities)

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